

TONBRIDGE AND MALLING BOROUGH COUNCIL

COMMUNITY DEVELOPMENT ADVISORY BOARD

Tuesday, 17th March, 2009

Present: Cllr Miss J L Sergison (Chairman), Cllr D A S Davis (Vice-Chairman), Cllr A W Allison, Cllr Ms J A Atkinson, Cllr D J Cure, Cllr M O Davis, Cllr D W P Evans, Cllr Mrs S M Murray, Cllr Mrs E A Simpson and Cllr Ms S V Spence.

Councillors Aikman, Baldock, Balfour, Court, N Heslop, Mrs Luck, Rhodes, Robins, Thornewell and Worrall were also present pursuant to Council Procedure Rule No 15.21.

Apologies for absence were received from Councillors Keeley and Mrs Woodger.

PART 1 - PUBLIC

**CD
09/001**

DECLARATIONS OF INTEREST

The following Members declared personal and prejudicial interests in the item regarding Key Voluntary Sector Bodies - Service Level Agreements and Grant Awards for 2009/10 on the grounds of membership of the organisations indicated and they withdrew from the meeting during its consideration:

Councillor Allison (Tonbridge Citizens' Advice Bureau)
Councillor Ms Atkinson (Age Concern Tonbridge)
Councillor Cure (member of Age Concern Tonbridge and as Chairman of Trustees of the Tonbridge Volunteer Centre)
Councillor Worrall (Director of Trustees of Age Concern Malling).

**CD
09/002**

MINUTES

RESOLVED: That the notes of the meeting of the Community Development Advisory Board held on 15 October 2008 be approved as a correct record and signed by the Chairman.

MATTERS FOR RECOMMENDATION TO THE CABINET

**CD
09/003**

SUSTAINABLE COMMUNITY STRATEGY 2009-2012

Decision Notice D090043MEM

The joint report of the Cabinet Member for Community Development and the Chief Executive provided an update of progress on the development of the forthcoming Sustainable Community Strategy and

set out the process to be followed prior to adoption.

RECOMMENDED: That the process described in the report for a refreshed Sustainable Community Strategy be noted and a further report brought back to the May meeting of the Advisory Board.

**CD
09/004**

COMMUNITY SAFETY PARTNERSHIP ACTION PLAN 2009/10

Decision Notice D090044MEM

The joint report of the Cabinet Member for Community Safety and the Chief Executive outlined key priorities identified as part of an annual strategic assessment undertaken by the Community Safety Partnership and contained within the Action Plan for 2009/10.

RECOMMENDED: That the draft Action Plan for 2009/10 be endorsed and commended to the Community Safety Partnership for formal adoption.

**CD
09/005**

UNLOCKING KENT'S POTENTIAL: KCC'S FRAMEWORK FOR REGENERATION 2009-2020 - CONSULTATION

Decision Notice D090045MEM

Consideration was given to the formulation of a response to the consultation on Kent County Council's Framework for Regeneration 2009 - 2020.

RECOMMENDED: That

(1) the response to Kent County Council's consultation on the Framework for Regeneration 2009-2020 be submitted based on the comments outlined in the report; and

(2) the agreed response be commended to the Tonbridge and Malling Local Strategic Partnership and the West Kent Partnership.

**CD
09/006**

KEY VOLUNTARY SECTOR BODIES - SERVICE LEVEL AGREEMENTS AND GRANT AWARDS FOR 2009/10

Decision Notice D090046MEM

The report of the Chief Executive gave details of draft Service Level Agreements received from the Tonbridge Volunteer Centre, Maidstone Mediation Service, Age Concern Malling and Tonbridge and Tonbridge Citizens' Advice Bureau. Consideration was given to the determination of appropriate levels of grant support for the coming financial year.

RECOMMENDED: That

(1) the Service Level Agreement for the Tonbridge Volunteer Centre be approved and a grant of £10,000 be offered for 2009/10;

(2) the Service Level Agreement for local mediation services be approved and a grant of £6,000 be offered to Maidstone Mediation for 2009/10;

(3) the Service Level Agreements for Age Concern Malling and Age Concern Tonbridge be approved and grants of £10,000 be offered to each organisation for 2009/10;

(4) the Service Level Agreement for the Tonbridge Citizens' Advice Bureau be approved and a grant of £111,000 be offered for 2009/10; and

(5) authority be delegated to the Chief Executive to further develop and revise the service level agreements and their operation in practice in line with agreed budgets.

**CD
09/007**

WEST MALLING FARMERS MARKET

Decision Notice D090047MEM

The report of the Chief Executive outlined the existing position of the West Malling Farmers' Market and a supplementary report provided an update on future options. Concern was expressed that insufficient information was available about the viability of continuing a farmers' market in the High Street and that, together with a detailed agreement in respect of all the road closure issues, clarification was required of financial arrangements, health and safety and insurance issues. It was noted that a meeting with all interested parties had been arranged for 3 April 2009 to discuss future options and to agree a way forward.

RECOMMENDED: That

(1) subject to clarification of the proposal, the decision of Kent County Council to relinquish the cost of administering and advertising the temporary road closure order be noted and welcomed; and

(2) any decisions regarding the future of West Malling Farmers' Market be deferred to allow an opportunity for officers to meet with the parties referred to in paragraph 1.1.4 of the supplementary report and a report be submitted to the next meeting of the Advisory Board.

MATTERS SUBMITTED FOR INFORMATION

**CD
09/008**

UPDATE ON SNAP (SAY NO AND PHONE) DANCE NIGHTS

The report of the Chief Executive provided an update on the venue and dates of future SNAP (Say No and Phone) disco nights for young people within the Borough.

**CD
09/009**

**TONBRIDGE AND MALLING LSP AND THE WEST KENT
PARTNERSHIP - UPDATE**

Members noted the report of the Chief Executive which presented for information the minutes of the meetings of the Tonbridge and Malling Local Strategic Partnership held on 21 January 2009 and of the West Kent Partnership held on 22 January 2009.

**CD
09/010**

COMMUNITY SAFETY PARTNERSHIP UPDATE

The report of the Chief Executive provided an update on the work of the Community Safety Partnership.

MATTERS FOR CONSIDERATION IN PRIVATE

**CD
09/011**

EXCLUSION OF PRESS AND PUBLIC

No items were considered in private.

The meeting ended at 2141 hours

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Community Development**

Decision No: D090043MEM

Date: 17th March 2009

Decision(s) and Reason(s)

Sustainable Community Strategy 2009-2012

**(Joint Report of the Cabinet Member for Community Development
and the Chief Executive)**

**The report provided an update of progress on the development of
the forthcoming Sustainable Community Strategy and set out the
process to be followed prior to adoption.**

Following consideration by the Community Development Advisory Board, the Cabinet Member for Community Development resolved that the process described in the report for a refreshed Sustainable Community Strategy be noted and a further report brought back to the May meeting of the Advisory Board.

Reasons: As set out in the report submitted to the Community Development Advisory Board of 17 March 2009.

Signed Cabinet Member for N Heslop
Community Development:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 20 March 2009

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Community Safety**

Decision No: D090044MEM

Date: 17th March 2009

Decision(s) and Reason(s)

Community Safety Partnership Action Plan 2009/10

**(Joint Report of the Cabinet Member for Community Safety and the
Chief Executive)
(Annex)**

**The report outlined key priorities identified as part of an annual
strategic assessment undertaken by the Community Safety
Partnership and contained within the Action Plan for 2009/10.**

Following consideration by the Community Development Advisory Board, the Cabinet Member for Community Safety resolved that the draft Action Plan for 2009/10 be endorsed and commended to the Community Safety Partnership for formal adoption.

Reasons: As set out in the report submitted to the Community Development Advisory Board of 17 March 2009.

Signed Cabinet Member for G Court
Community Safety:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 20 March 2009

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Community Development**

Decision No: D090045MEM

Date: 17th March 2009

Decision(s) and Reason(s)

**Unlocking Kent's Potential: KCC's Framework for Regeneration
2009-2020 - Consultation**

**(Joint Report of the Cabinet Member for Community Development
and the Chief Executive)**

**Consideration was given to the formulation of a response to the
consultation on Kent County Council's Framework for
Regeneration 2009 - 2020.**

Following consideration by the Community Development Advisory
Board, the Cabinet Member for Community Development resolved that:

- 1) the response to Kent County Council's consultation on the
Framework for Regeneration 2009-2020 be submitted based on the
comments outlined in the report; and
- 2) the agreed response be commended to the Tonbridge and
Malling Local Strategic Partnership and the West Kent Partnership.

Reasons: As set out in the report submitted to the Community
Development Advisory Board of 17 March 2009.

Signed Cabinet Member for N Heslop
Community Development:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 20 March 2009

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working days after publication unless it is called in.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

Decision Taken By: **CABINET MEMBER FOR
Community Development**

Decision No: **D090046MEM**

Date: **17th March 2009**

Decision(s) and Reason(s)

Key Voluntary Sector Bodies - Service Level Agreements and Grant Awards for 2009/10

(Report of the Chief Executive)

(Annex 1)

(Annex 2)

(Annex 3)

(Annex 4)

(Annex 5)

The report gave details of draft Service Level Agreements received from the Tonbridge Volunteer Centre, Maidstone Mediation Service, Age Concern Malling and Tonbridge and Tonbridge Citizens' Advice Bureau. Consideration was given to the determination of appropriate levels of grant support for the coming financial year.

Following consideration by the Community Development Advisory Board, the Cabinet Member for Community Development resolved that:

- 1) the Service Level Agreement for the Tonbridge Volunteer Centre be approved and a grant of £10,000 be offered for 2009/10;
- 2) the Service Level Agreement for local mediation services be approved and a grant of £6,000 be offered to Maidstone Mediation for 2009/10;
- 3) the Service Level Agreements for Age Concern Malling and Age Concern Tonbridge be approved and grants of £10,000 be offered to each organisation for 2009/10;
- 4) the Service Level Agreement for the Tonbridge Citizens' Advice Bureau be approved and a grant of £111,000 be offered for 2009/10; and
- 5) authority be delegated to the Chief Executive to further develop and revise the service level agreements and their operation in practice in line with agreed budgets.

Reasons: As set out in the report submitted to the Community Development Advisory Board of 17 March 2009.

[Councillor Worrall declared a personal and prejudicial interest as the Director of Trustees of Age Concern Malling and he withdrew from the meeting during consideration of this item.]

Signed Cabinet Member for N Heslop
Community Development:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 20 March 2009

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TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Community Development**

Decision No: D090047MEM

Date: 17th March 2009

Decision(s) and Reason(s)

West Malling Farmers Market

**(Report of the Chief Executive)
(Supplementary report of Chief Executive)**

The report outlined the existing position of the West Malling Farmers' Market and a supplementary report provided an update on future options. Concern was expressed that insufficient information was available about the viability of continuing a farmers' market in the High Street and that, together with a detailed agreement in respect of all the road closure issues, clarification was required of financial arrangements, health and safety and insurance issues. It was noted that a meeting with all interested parties had been arranged for 3 April 2009 to discuss future options and to agree a way forward.

Following consideration by the Community Development Advisory Board, the Cabinet Member for Community Development resolved that:

- 1) subject to clarification of the proposal, the decision of Kent County Council to relinquish the cost of administering and advertising the temporary road closure order be noted and welcomed; and
- 2) any decisions regarding the future of West Malling Farmers' Market be deferred to allow an opportunity for officers to meet with the parties referred to in paragraph 1.1.4 of the supplementary report and a report be submitted to the next meeting of the Advisory Board.

Reasons: As set out in the report and supplementary report submitted to the Community Development Advisory Board of 17 March 2009.

Signed Cabinet Member for N Heslop
Community Development:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 20 March 2009

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.